

GREAT AYTON PARISH COUNCIL

Minutes of the monthly Parish Council meeting held at The Discovery Centre on Tuesday 9th April 2024 at 19.00

Present: Cllr Baylin, Cllr Greenwell, Cllr Kirk (Chair) & Cllr Short.

In Attendance: Councillor Moorhouse, Mrs A Livingstone (Clerk), North Yorkshire Police Sergeant Ross.

It was agreed that the agenda item for the police report would be discussed later in the meeting as Sergeant Ross had informed that he would arrive late for the meeting.

24.29 Apologies for absence

Apologies had been received from Cllr Blackmore, Cllr A Hall and Cllr C Hall. Reasons for absence were accepted. No declarations of interest were given.

24.30 Minutes from the Parish Council Meeting held on Tuesday 5th March 2024

24.30.1 It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held Tuesday 5 March 2024 as a true and accurate record. Minutes were signed by the Chair.

24.30.2 There were no matters arising from the minutes of the meeting.

24.31 Report from NYC Councillor –

24.31.1 NYC Cllr H Moorhouse had forwarded an email confirming that works were planned to the Low Green footbridge, this followed the Parish Council reporting damage to North Yorkshire Council.

24.31.2 The Chair queried the responsibility of the wall at the front of Suggitts, it had been unknown at a previous meeting if this was the responsibility of Highways or a different department. The matter was discussed, and it was agreed that the top stone was a safety concern as the railings appeared to be slightly loose. **RESOLVED:** Clerk to email Cllr Moorhouse with a request for this to be inspected urgently. **ACTION: Clerk**

24.32 Allotments

24.32.1 For information – Allotment Bid Committee draft minutes 2.4.24 – noted.

24.32.2 Update from ABC Committee – The Chair informed that a rejection notice from the COF bid had indicated 2 main deficient areas and an amended bid had been submitted. Thanks were given to Cllrs’ Hall for their work on the bid. Fundraising was going well and events were ongoing.

24.32.3 Proposal to extend the approved lifespan of the Allotments Bid Committee (5.c of the ToR) to 31st July 2024 and to update 5.c of the ToR to read “the 31st July is reached” – The Chair reminded Councillors that the committee was due to end in May and the proposal was to extend this period. **RESOLVED:** To extend the end date to 31st July for the Allotment Bid Committee - Approved. Clerk to amend Terms of Reference. **ACTION: Clerk**

24.33 Lease approval

24.33.1 Great Ayton Cricket and Football Club sub lease of Taylor Wimpy land – finalised, awaiting hard copy.

24.33.2 Village Hall lease - The Clerk was working with the Solicitor and the Chair to provide the final copy to circulate.

24.33.3 Yatton House lease – The Clerk was working with the Solicitor and the Chair to provide the final copy to circulate.

24.34 Planning Matters

24.34.1 Planning applications – Consultation Responses. – Councillors discussed applications and the following was agreed.

Application ref / Address	Description of Works	Parish Council responses
ZB24/00393/FUL - Christ Church Hall Guisborough Road	Application to install 9No. 1762mm x1134mm x 30mm (each) solar panels in 3	Councillors agreed that whilst the panels would be visible from the road,

Application ref / Address	Description of Works	Parish Council responses
	rows of 3 on the east end of the church hall roof.	this was not an uncommon sight - No objection.
ZB24/00544/CAT - 5 High Street	Works to trees in a Conservation Area	A holly tree was to be removed as it was reported that it was damaging the wall – No objection.
The Poor House, High Street	Variation of premises - application seeks to extend the licensable premises and include provision for the sale of alcohol for consumption off the premises.	No objection.
ZB24/00636/FUL - 14 Roseberry Crescent	Proposed single storey infill extension to rear	Many buildings with similar extension – No objection.

Cllr Moorhouse left the meeting.

The Clerk highlighted an application which was not on the agenda, it had been received on 9.4.24, Reference: NYM/2024/0213 Cycle hire/coffee shop Dykes Lane. It was agreed that there was no need to request an extension on the application as this was only an application for amendments. Any comments to be sent to the Clerk for submission within 10 days.

ACTION: Councillors/Clerk

24.34.2 Planning decisions by LPA – Noted

Application ref / Address	Description of Works
ZB24/00089/FUL - Molyneux Low Green	Demolition of existing conservatory and construction of a single storey rear extension to the dwelling - Application granted.
ZB24/00074/FUL - 29 Roseberry Avenue	Demolition of existing Conservatory, erection of single storey extension and extension to decked area – Application granted.
ZB24/00053/FUL - 5A High Green	Application for a proposed single storey link extension between house and garage – Application granted.
ZB24/00407/CAT - 5 -7 Station Road	Works to trees in a conservation area - trim back overhanging branches – Application granted.
ZB24/00176/FUL - Cooks View Pannierman Lane	The construction of a storage building for horse stabling and land Management – Application granted.
ZB24/00308/CAT - 5 Easby Lane	Works to trees in a Conservation Area – Application granted.
ZB24/00290/FUL - 73 Wheatlands	Proposed single storey side extension as amended 6 March 2024 – Application granted.

Sergeant Ross entered the meeting.

24.35 Police Report

24.35.1 Report from North Yorkshire Police – 1st – 31st March 2024 - Anti-Social Behaviour: ASB Personal: 3, ASB Nuisance: 4, Burglary Residential: 1, Theft (including from shops): 3, Robbery: 1, Violence Against the Person: 6 Total this period: 18. Sergeant Ross talked Councillors through the report, he added that the ASB Nuisance had increased to 5 and the violence against the person was actually 2. All agreed there were no major concerns at present.

Sergeant Ross left the meeting.

24.36 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions attached.

24.36.1 Correspondence for discussion

BUGs	Floodplain meadow signs – request for approval of design. Ms Loftus had given a cost for the signs and the Clerk had obtained the installation costs. Cllr Greenwell requested that the comma shown at the end of the first line of text was removed. Ms Loftus had enquired if the Parish Council would fund the signs initially and claim this back from Margaret Mawston Environmental Trust along with the installation cost. RESOLVED: The Parish Council approved the sign with the small amendment and agreed to the suggestion for payment. ACTION: Clerk
Residents	Queries when playground will re-open – Matter to be discussed later in the meeting. One of the emails had suggested a reduction in opening hours to reduce vandalism, it was agreed that this may be a good option.
Great Ayton Discovery centre	Request for permission for GADC volunteers to prepare and varnish benches and Yorkshire Rose at front of building – RESOLVED: Approved. ACTION: Cllr Short
Resident	Email re pothole at entrance to 7/8&9 High Green – resident states that no works completed by Zzoomm. Clerk to send reminder to Zzoomm. ACTION: Clerk
Great Ayton Allotment Fundraising Working Group	Request to host a village event on Low Green Bank holiday Monday 6 th May 10-2. RESOLVED: The Parish Council approved this event.

24.36.2 Correspondence for Information-

From	For Information
NYC	Report to NYC informing of damage to planks on bridge on Low Green
Northern Gas	Works outside of Manor House, Low Green – permission given for use of Low Green but to ensure reinstatement in much used beauty spot. Discussed with relevant manager.
Residents	Enquiries re council tax increases
NYC	Speed survey date confirmed for May
Resident	Information that previously reported noisy inspection cover on A173 has been replaced
NYC	Roadworks to be undertaken 2 nd -5 th April – Harland Hill to Easby Lane
The Circuit	Advise that the defibrillator at GADC may have been used 22.5.24
Resident	cc. email to MP R Sunak re HGV vehicles using inappropriate bridge at Great Ayton
Resident	Request for wall mirror in disabled and male toilet in Village Hall – passed to Management committee
NYC	Update on bus services

24.37 To receive reports/information from Councillors and decide upon necessary actions.

Item	Information	Action / Comments
24.37.1 Village Appearance	Grass cutting across village / facilities.	Grass cutter delivered 9.4.24 – The Clerk informed that insurance costs for the cutter were high. Mr Marley had enquired regards the purchase of fuel and suggested a pre-paid card. The Clerk had progressed this and suggested a card which could be used at the Great Ayton fuel station and other local stations, this suggested a competitive pricing element and was via North Yorkshire Council. RESOLVED: Clerk to progress ordering a card to enable the purchase of fuel. ACTION: Clerk

Item	Information	Action / Comments
24.37.2 Parish Council facilities Van Hire	Lease agreement	Van contract in place but still awaiting confirmed delivery date – Original offer had not been fulfilled and new stock vehicle was offered. A cost increase had been agreed with Chair this increased the 5-year business contract hire cost from £373.48 per month plus £1120.44 upfront, to £394.72 monthly, plus £1184.16 upfront. This was agreed to move this forward as all other options provided were in excess of this.
24.37.3 Benches	Maintenance continuing New metal bench ordered for High Green awaiting delivery	Ongoing
24.37.4 Allotments	Eviction of tenant being dealt with by solicitor. Allotment report provided	Fly tipping had again been reported and North Yorkshire Council confirmed that they would not collect from private land and that the Parish Council could not take this to the recycling centre without being registered as a waste carrier and paying a charge for the waste. Available gardens were being offered to the first people on the waiting list.
24.37.5 Facilities	Village Hall Play Park	Roof repairs being progressed – porch roof works were complete. Cllr Short informed that he had asked the roofing contractor to look at the works required at the rear of the building. Proposal on Play Park repairs -RESOLVED: The Parish Council approved works as proposed by the Clerk to a value of £2280 plus VAT. Clerk to inform contractor. The Clerk was to respond to emails regards the closure of the park and request support in policing the park from users and residents. The Parish Council were mindful that the Police could not support in regular policing of the park and could not at present provide a CCTV camera. ACTION: Clerk
24.37.6 Village events	D Day 80 th Anniversary – 6 June 2024 Summer Village Fete 8 / 9 June 2024	To continue planning – Donation to be approved for North Skelton band for fugelhorn player attending 6.6.24 event at the May meeting. Mr Marley was making arrangements with Mike Gallagher for the event. The Clerk informed that there were many bookings for tables at the fete and a number of confirmations for the food event. It was agreed that a charge would be made to all those who were attending the fete with no exception to the allotment bid working party group.
24.37.7 Update from Parish Council team		Request for new dog waste bin Guisborough Road to front of Play Park – no update. Burst water pipe at allotments – Good Friday – L Marley attended and temporarily repaired, completed repair 2.4.24 Fly tipping over Easter weekend at allotments – cleared by GAPC team, North Yorkshire confirmed they would not collect. New gravel on Cemetery paths – new gravel laid 9.4.24.

24.38 Financial Reports 9th April 2024

24.38.1 Receipts and Payments to 9th April 2024 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

ACCOUNTS REPORT

Receipts Monies received by cash, bank transfer or cheque

Paid From	Description	Date	Amount £
M&B Rea	February fees	5.3.24	2540.00
Esk Valley Fell Club	Donation for use of toilets	15.3.24	100.00
J Rainbow	Donation for bench – plaque to be installed GADC bench	27.3.24	630.00
JM Carney	Plaque for wall	2.4.24	50.00
Lords	Headstone inscription on headstone	2.4.24	65.00
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			£3450.00

Payments Monies paid by cash, bank transfer, direct debit or cheque

Paid to	Description	Date	Amount £
Sam Turner	Tarmac cold lay 2 x 25kg	15.2.24	15.98
Purple Skip Hire	8cu yud skip collection	28.2.24	276.00
Sam Turner	Fence stake round tan 6x3-4"x 5no	1.3.24	110.75
North Yorkshire Council	Advance charges for monthly bin collection	1.3.24 DD	69.08
Yatton House	Parish Council electric 1.12.23 – 1.3.24, 894 units	1.3.24	295.40
Nat West	Bank charges to 1.3.24	2.3.24 DD	8.05
Wave	Allotment water 9.12.23 – 8.3.24	9.3.24 DD	287.04
Wave	Cemetery water 9.12.23 – 8.3.24	9.3.24 DD	20.83
Wave	Toilets water 9.12.23 – 8.3.24	9.3.24 DD	242.52
Sam Turner	NGK Spark plug	14.3.24	5.50
SSE	Cemetery electric 1.1.24 – 3.3.24 final invoice	17.3.24 DD	56.33
SSE	Parish Council office 1.1.24-3.3.24 final invoice	17.3.24 DD	59.63
Wave	Allotments water 9.3.24 – 17.3.24 final invoice	19.3.24 DD	690.05
Wave	Cemetery water 9.3.24 – 17.3.24 final invoice	19.3.24 DD	22.64
Valda energy	Toilets electric 8.3.24 – 7.4.24 first invoice – to be amended on April bill	20.3.24 DD	282.10
Minster	Van rental 28 days 22.2.24-21.3.24	21.3.24	739.20
Everflow	Cemetery, Allotments and Toilets 18.3.24-17.5.24 first invoice	21.3.24 DD	484.86
Green & Son Ltd	20 dumpy bags 10mm washed gravel delivered	27.3.24	900.00
Gary Frankish	Grounds maintenance March 24	28.3.24	920.00
Alan Dale	Dig and fill graves 15 th and 23 rd March	30.3.24	875.00
Wave	Toilets water 9.3.24-17.3.24	28.3.24 DD	-25.75
North Yorkshire Council	Non-domestic rate demand notice – Cemetery	28.3.24	1118.79
Catch	Renewal of domain and annual hosting for Captain Cook Garden website	1.4.24	114.00
Yorkshire Local Councils	Membership subscription 1.4.24-31.3.25	2.4.24	906.00
Sam Turner	Plas straight coupling 25mmx4, Plas wrench 16-40mmx1, Plas white pipe liner 25mmx4 - Allotment	2.4.24	29.16
Valda energy	Parish office & cemetery electric 4.3.24-3.4.24 first invoice	3.4.24 DD	49.91
A Livingstone	Microsoft Personal 365 subscription 4.24- 4.25	4.4.24	59.99
		TOTAL	£8613.06

Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

Next Meeting –Tuesday, 7th May 7pm at the Discovery Centre

Signature

Date

Clerk: Mrs Angela Livingstone – clerk@great-ayton.org.uk

DRAFT